

## Minutes of Com.It.Es. Meeting

Tuesday 13 December 2022

Held at 262a Carrington Street, Adelaide, and via Teams

**PRESENT:** Marinella Marmo; Teresa LaRocca; Rosa Matto; Elena Zullo; Stefano Pratola; Antonio Dottore; Luigi Ialenti; Ilaria Pagani; Andrea Planamente; **Via Teams:** Caterina Strangio; Gian Moffa; Francesca Bucci.

**APOLOGIES:** Mark D'Angelica; Lenard Sciancalepore.

**CONSULAR REPRESENTATIVE:** Adriano Stendardo

**CGIE MEMBER:** Franco Papandrea apology

**SECRETARIAL STAFF:** Marylisa Fabian apology.

Quorum having been met, the meeting began at 18:35.

**CONFLICTS OF INTEREST:** Teresa LaRocca absented herself during discussion of donation from The Italian Choral & Arts Society.

**ACKNOWLEDGEMENT OF COUNTRY:** by the President

### RESOLVED:

1. Template be created of 'Thank You' note for sponsors of ComItEs SA events and initiatives.
  - a. Thank You to be sent for 2022 events
    - i. **Action:** Secretary to send, with contact details to be provided by respective ComItEs Members
  - b. In future, the relevant sub-Committee will arrange the acknowledgement
2. To accept the donation of \$534.50 from The Italian Choral & Arts Society. Moved: Ilaria Pagani. Seconded: Marinella Marmo.
  - a. In favour: Luigi Ialenti
  - b. Against: Rosa Matto; Elena Zullo; Andrea Planamente; Stefano Pratola; Francesca Bucci; Antonio Dottore.
  - c. Abstained: Gian Moffa; Caterina Strangio; Ilaria Pagani.
  - d. **Action:** Marinella Marmo to return the cheque by mail with cover letter.
3. To accept donation of \$500.00 from Teresa LaRocca being the payment for Conducting Duties at Masquerade Concert. Moved: Stefano Pratola; Seconded: Rosa Matto
  - a. In favour: Marinella Marmo; Rosa Matto; Elena Zullo; Stefano Pratola; Caterina Strangio; Antonio Dottore; Ilaria Pagani.
  - b. Against: None.
  - c. Abstained: Andrea Planamente; Gian Moffa; Francesca Bucci; Luigi Ialenti.

### NOTED:

- a) Trailers have been delivered to MAECI:

- i. Congratulations to Rosa Matto, Ilaria Pagani, Elena Zullo, Stefano Pratola for their oversight of the project.
- b) Administrative Support Officer: two applications received.
  - i. **Action:** Treasurer and Secretary to provide an opinion to the Committee on suitability of the applicants.

**ATTACHMENTS: Updated action list, as of 26 December 2022**

Meeting closed: 21:10. Next meeting: TBD.

SIGNED:



A/Prof. Marinella Marmo  
President



Dr Antonio Dottore  
Secretary

### Action List

Open Actions	Person	Progress
<b>Meeting: 13 December 2022</b>		
Thank You note to sponsors and collaborators of 2022 events and initiatives (contact details to be provided by respective ComItEs Members)	Antonio Dottore	Completed
Return donation cheque of \$534.50 from The Italian Choral & Arts Society.	Marinella Marmo	
Treasurer and Secretary to provide an opinion to the Committee on suitability of applicants for the Administrative Support Officer.	Ilaria Pagani, Antonio Dottore	Completed
<b>Meeting: 08 November 2022</b>		
Database Project: Position Description	Marinella Marmo and Ilaria Pagani	Completed
MCCSA Membership execution	Ilaria Pagani and Andrea Planamente for payment.  Antonio Dottore to complete relevant form.	Completed
<b>Meeting: 20 September 2022</b>		
Business and Entrepreneurship (B&E) sub-Committee to create a database of business Italian contacts.	B&E sub-Committee	
<b>Meeting: 10 May 2022</b>		
Researching incorporation of ComItEs SA	Executive	
Website costs	Working Group: Luigi Ialenti, Francesca Bucci, Ilaria Pagani	

Completed actions	Person	Progress
<b>Meeting: 5 July 2022</b>		

Radio Italia 531 space Wednesday 20 <sup>th</sup> July	Stefano Pratola & Mark D'Angelica	Completed.
<b>Meeting: 10 May 2022</b>		
Project MAECI videos/trailers	Working Group: Stefano Pratola; Ilaria Pagani; Rosa Matto; Elena Zullo	Completed.
Clarification of eligibility of HWR magazine paid content using MAECI funds	Consul Adriano Stendardo	Completed.
Information insertion in the 2022 SALUTI magazine to be created.		Completed.
Invitation to President of Dante Alighieri Society of SA, Mr Edmondo Palombo, to join the Language and Culture sub-Committee	Stefano Pratola	Completed
Bank Statement to be circulated	Ilaria Pagani	Completed, ongoing.
Share spreadsheet regarding Cloud sharing option	Francesca Bucci	Completed.
NAIDOC Post on Facebook page	Social Media Group	Completed.
Invitation letter to join the sub-Committee to: Prof. Scarino, Dr. Tudini, Dr. Bona and SAATI.	Language and culture sub-committee	Completed
Schedule of ComItEs meetings to be sent to the Consul	Antonio Dottore	Completed
RAI International questionnaire	Antonio Dottore	Feedback sought from associations and sent to the Consul.
Internal Regulation	Andrea Planamente, Elena Zullo	Approved
Liberation Day	Teresa LaRocca	Completed
Co-opted Members: written advice to elected Members.	Antonio Dottore	Completed
Co-opted Members: letter to relevant Associations.	Antonio Dottore	Completed
Planning Day organisation.	Com.It.Es executive	Completed
Distribution of alternate template for Minutes	Antonio Dottore	Completed

Internal Regulation: English translation	Gianraffaele Moffa, Francesca Bucci	Completed
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